

Pioneer Valley Chinese Immersion Charter School
Alleged Bullying/Harassment/Aggression Report Form

1. Name of Reporter: _____

2. Information about Incident:

Number of Targets Involved: _____

Name and Grade of Target(s) (of behavior): _____

Name and Grade of Student(s) Initiating Alleged Bullying/Harassment:

Date of Incident: _____ **Time of Incident:** _____

(If more than one identified:)

Date of Incident: _____ **Time of Incident:** _____

Date of Incident: _____ **Time of Incident:** _____

Incident Location(s) (be as specific as possible):

3. Witnesses: (List people who saw the incident or have relevant information about the incident):

Name _____ **Name** _____

Name _____ **Name** _____

4. Please check all behaviors that apply to this investigation:

___ **Name calling/Demeaning Comments**

___ **Stealing**

___ **Spitting**

___ **Threatening**

___ **Physical aggression (please describe: _____)**

___ **Intimidation/extortion**

___ **Damaging property**

___ **Inappropriate physical contact**

___ **Writing/graffiti**

___ **Exclusion**

___ **Stalking**

___ **Taunting/ridiculing**

___ **Flashing a weapon**

5. Please check off any supporting information:

Physical evidence: **Graffiti** _____ **Notes** _____ **E-mail** _____ **Web sites** _____

Pictures _____ **Audio/Videotape** _____ _____ **digital** (texting, Instagram,
etc.)

6. Describe the details of the incident(s) (the names of person involved, what occurred, and what each person did and said, including specific words used; use back of paper, if necessary):

Staff Signature: _____ **Date:** _____

Received By: _____ **Date:** _____

*****End of Alleged Bullying/Harassment/Aggression Reporting Form*****